

ANNEXURE H

SCORE CARD

The score card will reflect the score of the school in each standard, sub domain, domain and overall in all the domains.

Schools will have data to track their performance and will present a clear picture of their strengths and areas of concern where action is required at different levels to improve the quality and sustainability of their programs. It will help the school leadership to set and focus on goals.

S. No.	Domains/Sub-domains	Score
1	Curriculum, Pedagogy and Assessment	
1.1	Curriculum Planning	
	1.1.1 Principal and teachers are familiar with the spirit and content of NCF and recommendations of NEP	4
	1.1.2 The Principal and teachers are familiar with the curriculum documents and support material brought out by CBSE	4
	1.1.3 There is an Integrated Annual Curriculum and Pedagogical Plan.	4
	1.1.4 Curriculum develops skills and abilities which prepares students for lifelong learning and fosters global citizenship and attain Sustainable Development Goals (SDG's)	4
1.2	Teaching Learning Processes	
	1.2.1 School follows an optimum number of Teaching days and teaching hours	4
	1.2.2 Teacher – Student Ratio	4
	1.2.3 Teachers adopt varied teaching learning approaches reflecting their understanding of the needs of the students	4

1.3	Student Enrichment Programmes embedded in the Annual Curriculum and Pedagogical Plan	
	1.3.1 The school provides ample opportunities for Art Education.	4
	1.3.2 The School Vocational Education Program develops employability and entrepreneurial skills in the students.	-
	1.3.3 The school provides facilities to the students to participate in activities related to Literary and Creative Skills; Scientific Skills; Information and Communication Technology Skills; Communication Skills, Digital literacy, Organizational Leadership Skills, and Aesthetic Skills	4
	1.3.4 The school has a Life Skills development programme.	4
1.4	Mainstreaming Physical Education and Sports	
	1.4.1 School has a Policy & a strong leadership for promoting Healthy Physical Education in Students.	4
	1.4.2 Teaching and learning of PE is rich and engaging.	4
	1.4.3 PE helps in promoting preventive health care and healthy life style choices.	4
	1.4.4 Inclusive PE and Sport is an important aspect of school ambience	4

1.5	Values and Ethos	
	1.5.1 The school fosters values through a climate of care, compassion, and respect; welcomes diversity and creates a culture of pride for the school amongst the stakeholders	4
1.6	Student Performance, Assessment of Learning Outcomes and Feedback	
	1.6.1 The school ensures 75% attendance of its Students	4
	1.6.2 Teachers use multiple modes of assessment to assess the performance of the students – Assessment of Learning.	4
	1.6.3 The school has defined procedures and criteria to regularly assess the students' performance; adopts varied assessment tools and techniques to assess the performance of the students – Assessment for	4

	1.6.4 Learning Outcomes are used as check points to assess student's learning.	4
	1.6.5 Assessment of skills and competencies are done based on the criteria given in the Holistic Progress Card.	4
	1.6.6 The school ensures all students achieve and progress on their developmental continuum.	4
Total	Score Obtained – ‘84’	Maximum Marks – 84
S. No.	Domains/Sub-domains	Score
2	Infrastructure	
2.1	2.1.1 The school has sufficient classrooms conducive to learning.	4
	2.1.2 The School Library facilitates effective delivery/ implementation of its educational programmes.	4
	2.1.3 Laboratories are available to support learning activities.	4
	2.1.4 Computer and other ICT facilities are available to support different administrative and educational activities in the school.	4
	2.1.5 The school has adequate number of activity rooms for art, sculpture, music, dance, theatre, technology.	4

2.2	Principal's Office, Staff room and Administrative Offices	
	2.2.1 The school has sufficient space for Principal, staff and administration as per requirements.	4
2.3	Infirmary and Health Management Facilities	
	2.3.1 The school has effective preventive health care and health management facilities.	4
2.4	Water, Sanitation Facilities and Waste Management.	
	2.4.1 The school provides safe drinking water; adequate sanitation facilities and follows effective waste management practices.	4
2.5	Furniture	
	2.5.1 The school has adequate, safe, comfortable, age appropriate and aesthetically designed furniture.	4
2.6	Lighting and Ventilation	
	2.6.1 The school building is designed for natural lighting and ventilation in keeping with the best international norms.	4
2.7	Eco friendly orientation, aesthetics, lawns and green plants.	
	2.7.1 The school follows eco-friendly/green practices.	4
2.8	Safety Provisions	

	2.8.1 The school ensures safety measures as per statutory requirements and as defined by the Board from time to time; effective measures are also in place for Disaster Management.	4
2.9	Playground and Sports Facilities	
	2.9.1 Indoor and outdoor sport facilities are available and support divyang.	-
2.11	School Canteen (For Day Schools)	
	2.11.1 The school has a well-managed, clean, hygienic and safe canteen.	-
Total	Score Obtained – ‘48’ -----	Maximum Marks - 48
S. No.	Domains/Sub-domains	Score
3	Human Resources	
3.1	School Staff – teaching and non-teaching	
	3.1.1 The school recruits qualified and competent staff (teaching and non-teaching) that is sufficient in number to support fulfillment of school mission and objectives.	4
	3.1.2 The school has an induction policy in place for the new employees.	3
	3.1.3 The school conducts staff appraisal.	4
	3.1.4 The school carries out staff development programmes and capacity building of teachers.	3
	3.1.5 The school decides the salary and other allowances as per state norms/central norms	1
	3.1.6 The school provides staff incentives and appreciation.	1
	3.1.7 The school has a well-developed mechanism of online and offline mentoring of teachers.	4

3.2	Parents	
	3.2.1 Parents are partners in the qualitative growth of the school.	4
3.3	Students	
	3.3.1 Students participate and are involved in school improvement activities.	4
3.4	Alumni	
	3.4.1 Alumni is involved in the school development Programmes	4
3.5	Community	
	3.5.1 The school is committed to fostering effective school community partnership for providing enriching opportunities to enhance students' achievement and wellbeing.	4
Total	Score Obtained – 'x' 36 -----	Maximum Marks – 44
S. No.	Domains/Sub-domains	Score
4	Inclusive Practices	
4.1	Barrier free environment	
	4.1.1 The school provides barrier free access in terms of physical environment to the divyang and students from all socio-economic backgrounds.	2

	4.1.2 The school provides barrier free access in terms of curriculum to divyang.	2
	4.1.3 The school provides barrier free access in terms of teaching and assessment to divyang.	2
4.2	Games, Sports and other Recreational Facilities	
	4.2.1 Adequate and appropriate indoor and outdoor games, sports and other recreational facilities are provided to divyang.	2
4.3	Transportation Facilities	
	4.3.1 The school provides adequate transportation facilities to divyang.	2
4.4	Overcoming Attitudinal Barriers	
	4.4.1 Training and sensitization programmes are conducted for all staff members by the school with respect to divyang.	2
4.5	Other Support Services	
	4.5.1 The school provides support services or resources for divyang and students from all Socio Economic backgrounds.	2
Total	Score Obtained – ‘x’ --- 14	Maximum Marks - 28
S. No.	Domains/Sub-domains	Score
5	Management and Governance	
5.1	Vision and Mission Statement	

	5.1.1 The school is guided by clear vision and mission statements and a set of standard operating procedures.	4
5.2	Institutional Planning Mechanism	
	5.2.1 The school has both long term and short-term plans commensurate with its vision and mission statement for institutional planning.	4
5.3	Effective Coordination	
	5.3.1 The management ensures Effective co- ordination within the school and with outside community.	4
5.4	Resource Management	
	5.4.1 There is a rationale for resource management and mechanisms are in place.	4
5.5	Relationship Management	
	5.5.1 There is a formal mechanism for relationship management (staff, parents, community, alumni, etc.)	4
5.6	Activity Management	
	5.6.1 There is complete Activity management mechanism available in the school.	4
5.7	Data and Record Maintenance	
	5.7.1 There is complete data and record maintenance.	4
5.8	Oral/Virtual/Online and Written Communication	
	5.8.1 Effective oral/virtual/online and written communication systems are in place.	4
5.9	Financial and Fee Administration	
	5.9.1 There is a mechanism for financial and fee administration including record keeping, budget, audit, etc.	4
5.10	Admission Process	

	5.10.1 The school admission policy and process is non-discriminatory, rational, transparent and in consonance with Board's and RTE Act guidelines and norms.	4
Total	Score Obtained – 'x' 40 -----	Maximum Marks -40
S. No.	Domains/Sub-domains	Score
6	Leadership	
6.1	Pedagogical Leadership	
	6.1.1 The school leader has a clear Vision and Direction to take the school forward.	4
6.2	Collaborative Leadership	
	6.2.1 The school leaders demonstrate effective communication, cross-functional collaborations and build relationships.	4
6.3	Systems for Ongoing Quality and Change Management	
	6.3.1 The school leaders strive for continual improvement in the learning outcomes of students.	4
	6.3.2 The school leaders demonstrate capacity to improve systems in the school and ensure an ethos of responsibility and accountability.	4
	6.3.3 The school leaders promote innovation by introducing creative methods and techniques that equip students and the institution with 21 st century skills.	4
Total	Score Obtained- 'x' 20 -----	Max Marks 20
7	Beneficiary Satisfaction	Score
7.1	Satisfaction of Students	
	7.1.1 The school allows students to express their opinions, views and suggestions on policies and develops a	4

	mechanism to involve them in the decision-making process.	
7.2	Satisfaction of Teachers	
	7.2.1 The school creates a non-threatening and caring environment for the teachers to voice their feedback and develops a mechanism to review this feedback periodically and use it for improvement, planning and assessing teacher satisfaction.	4
7.3	Satisfaction of Office Staff	
	7.3.1 School provides opportunities to the Office Staff to express their opinion, views and suggestions regarding the policies and uses this feedback for improvement.	4
7.4	Satisfaction of Principal	
	7.4.1 The Management/Society provides a mechanism for the Principal to voice his/her suggestions, views and concerns and periodically reviews the same for continual improvement and also uses it to assess the Principal's satisfaction.	4
7.5	Satisfaction of Parents and Alumni	
	7.5.1 The school provides a platform for the parents and the alumni to share their feedback on the ongoing processes of the school and review the same for improving performance of the school and for assessing their satisfaction.	4
7.6	Satisfaction of Community	
	7.6.1 The school principal charts relevant community outreach programmes (viz, preserving the heritage, working with old age homes, preserving environment) and integrates them in the annual curriculum plan for all age groups.	4
7.7	Satisfaction of Management	
	7.7.1 The management develops a mechanism for reviewing the vision and mission statement of the school and assesses it and uses it for developing a process of continual improvement.	4

Total	Score Obtained- 'x' 28 -----	Maximum Marks 28

S. No.	Domain	No. of Standards	Total Score	Weightage Assigned In %
1.	Curriculum, Pedagogy and Assessment	22	84	40
2.	Infrastructure – Adequacy, Functionality, Aesthetics and Safety	12	48	10
3.	Human Resources	11	44	8
4.	Inclusive Practices	7	28	5
5.	Management and Governance	10	40	10
6.	Leadership	5	20	10
7.	Beneficiary Satisfaction	7	28	10
Total Score Obtained in 81 Standards		81	292	93